Return to Learn: Responsibility

When under stress, or outside of our comfort zone, it can be tempting to shy away from responsibility. However, it is critical as the school year progresses that each person take responsibility for their role in ensuring a safe and productive learning environment.

When norms and routines are disrupted, it can be easy to lose sight of our goals and the process we need to follow to achieve those goals. The Goal Map tool is an excellent resource to focus attention on the action steps needed to continue progressing towards our objectives, especially when we are outside of our comfort zone.

Excellence with Integrity TOOLS

GOAL MAP

Measure. Monitor. Revise.

How:

When:

Starting

Point

action step(s)
1.
2.
3.
4.

action step(s)
1.
2.
3.
4.

action step(s)
1.
2.
3.
4.

action step(s)
1.
2.
3.
4.

Desired

Goal

Checklist:
- ☐ Is the desired goal specific and can it be measured?
- ☐ Is there an honest/accurate assessment of the starting point?
- ☐ Have all of the major action steps been identified and broken down into smaller, doable steps?
- ☐ Have the roles, workflow, and timeline been worked out?

Support & Challenge:
Expertise, Encouragement, Accountability

Who:

When:

Responsibility for Educators: The unique challenges of this

school year likely feel overwhelming. How do you transition your entire curriculum to online delivery? How do you track student progress when you don't see your students each day? How do you create a productive classroom space while still following health guidelines? Use the Goal Map to break down what seem like insurmountable tasks into small, achievable action steps. Devote your time and energy solely to each step until you are ready to move on to the next action step.

Responsibility for Students: Students can use the Goal Map to craft a plan for achieving objectives each day, each week, each month, or even over an entire semester. Whether attending school online or in person, the Goal Map can help students identify what tasks need to be completed, in what order, and track their progress towards completion.

Responsibility for Families: The Goal Map is a great tool for families to use to help their students create a learning plan, especially for students working online. Create a Goal Map each day, outlining the objective for the day, and the action steps needed to reach those objectives. Then, review the Goal Map at the end of the day to track progress and ensure students are taking the necessary steps to be successful each day.

Download a Goal Map.